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## COOKIE POLICY

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### BACKGROUND:

This website STAR INSTALLATION CONTRACTORS LIMITED (“Our Site”) uses Cookies and similar technologies in order to distinguish you from other users. By using Cookies, we are able to provide you with a better experience and to improve Our Site by better understanding how you use it.

Please read this Cookie Policy carefully and ensure that you understand it. Your acceptance of Our Cookie Policy is deemed to occur if you continue using Our Site. If you do not agree to Our Cookie Policy, please stop using Our Site immediately.

### 1. Definitions and Interpretation

1.1 In this Cookie Policy, unless the context otherwise requires, the following expressions have the following meanings:

**“Cookie”** means a small file placed on your computer or device by Our Site when you visit certain parts of Our Site and/or when you use certain features of Our Site;

**“Cookie Law”** means the relevant parts of the Privacy and Electronic Communications (EC Directive) Regulations 2003 and, where applicable, the UK GDPR (General Data Protection Regulations);

**“Personal data”** means any and all data that relates to an identifiable person who can be directly or indirectly identified from that data, as defined by the UK GDPR and the Data Protection Act 2018 (the “Data Protection Legislation”); and

**“We/Us/Our”** means STAR INSTALLATIONS CONTRACTOR LIMITED, a limited company registered in England under company number 203112, whose registered address is Unit B Progress Business Centre, Brookfield Drive, Cannock, WS11 0JR.

### 2. Information About Us

2.1 Our Site is owned by Us.

2.2 Our Site is hosted by Wix.com who is a Processor for your data. For the purposes of UK GDPR (Article 27), you may contact our UK representative at Wix.Com (UK) Limited, Tower Bridge House, St Katharine's Way, London E1W 1DD, United Kingdom.

2.3 Our Data Protection Officer is [Chris Harrison], and can be contacted by email at [chris@starinstallation.co.uk], by telephone on [01543 574146], or by post at Unit B Progress Business Centre, Brookfield Drive, Cannock, WS11 0JR.

2.4 We are a gold member of Constructionline.

### 3. **How Does Our Site Use Cookies?**

3.1 Our Site may place and access certain first party Cookies on your computer or device. First party Cookies are those placed directly by us. We use Cookies to facilitate and improve your experience of Our Site. We have carefully chosen these Cookies and have taken steps to ensure that your privacy and personal data is protected and respected at all times.

3.2 By using Our Site, you may also receive certain third-party Cookies on your computer or device. Third party Cookies are those placed by websites, services, and/or parties other than us. Third party Cookies are used on Our Site to measure system effectiveness. For more details, please refer to section 4 below.

3.3 All Cookies used by and on Our Site are used in accordance with current Cookie Law. We may use some or all of the following types of Cookie:

#### 3.3.1 Strictly Necessary Cookies

A Cookie falls into this category if it is essential to the operation of Our Site, supporting functions such as logging in, security such as preventing Cross-Site Request Forgery attacks .

#### 3.3.2 Analytics Cookies

It is important for Us to understand how you use Our Site, for example, how efficiently you are able to navigate around it, and what features you use. Analytics Cookies enable us to gather this information, helping Us to improve Our Site and your experience of it.

#### 3.3.3 Functionality Cookies

Functionality Cookies enable Us to provide additional functions to you on Our Site such as personalisation and remembering your saved preferences. Some functionality Cookies may also be strictly necessary Cookies, but not all necessarily fall into that category.

#### 3.3.4 Targeting Cookies

It is important for Us to know when and how often you visit Our Site, and which parts of it you have used (including which pages you have visited, and which links you have visited). As with analytics Cookies, this information helps us to better understand you and, in turn, to make Our Site and advertising more relevant to your interests.

#### 3.3.5 Third Party Cookies

Third party Cookies are not placed by Us; instead, they are placed by third parties that provide services to Us and/or to you. Third party Cookies may be used by advertising services to serve up tailored advertising to you on Our Site, or by third parties providing analytics services to Us (these Cookies will work in the same way as analytics Cookies described above).

#### 3.3.6 Persistent Cookies

Any of the above types of Cookies may be a persistent Cookie. Persistent Cookies are those which remain on your computer or device for a predetermined period and are activated each time you visit Our Site.

#### 3.3.7 Session Cookies

Any of the above types of Cookie may be a session Cookie. Session

Cookies are temporary and only remain on your computer or device from the point at which you visit Our Site until you close your browser. Session Cookies are deleted when you close your browser.

- 3.4 Cookies on Our Site are not permanent and will expire as indicated in the table below.
- 3.5 For more details of the personal data that we collect and use, please refer to our Privacy Policy.
- 3.6 For more specific details of the Cookies that we use, please refer to the table below.

#### 4. What Cookies Does Our Site Use?

4.1 The following first party Cookies may be placed on your computer or device:

Name of Cookie	Purpose & Type	Duration	Strictly Necessary
ssr-caching	Used to indicate the system from which the site was rendered. This cookie is necessary for the cache function. A cache is used by the web site to optimise the response time between the visitor and the web site. The cache is usually stored on the visitor's browser.	1 minute	Yes
Fedops.logger.defaultOverrides	Used for stability/effectiveness measurements	12 months	Yes

4.2 The following third-party Cookies provided by Wix.com may be placed on your computer or device:

Name of Cookie	These cookies	Provider	Duration	Strictly Necessary
XSRF-TOKEN	Used to help with site security in preventing Cross-Site Request Forgery attacks.	Wix.com	Session	Yes
hs	Used to help with site security in preventing Cross-Site Request Forgery attacks.	Wix.com	Session	Yes

svSession	Used to identify unique visitors and track a visitor's session on a site	Wix.com	2 years	Yes
bSession	Registers which server-cluster is serving the visitor. This is used in context with load balancing, in order to optimise user experience.	Wix.com	30 minutes	Yes

For more information please visit <https://support.wix.com/en/article/cookies-and-your-wix-site>.

## 5. Consent and Control

- 5.1 Your acceptance of Our Cookie Policy and consent to the placing of Cookies is deemed to occur if you continue using Our Site. If you do not agree to Our Cookie Policy or consent to the placing of Cookies, please stop using Our Site immediately.
- 5.2 In addition, you can choose to enable or disable Cookies in your internet browser. Most internet browsers also enable you to choose whether you wish to disable all Cookies or only third-party Cookies. By default, most internet browsers accept Cookies, but this can be changed. For further details, please consult the help menu in your internet browser or the documentation that came with your device.
- 5.3 The links below provide instructions on how to control Cookies in all mainstream browsers:
  - 5.3.1 Google Chrome: <https://support.google.com/chrome/answer/95647?hl=en-GB>
  - 5.3.2 Microsoft Internet Explorer: <https://support.microsoft.com/en-us/kb/278835>
  - 5.3.3 Microsoft Edge: <https://support.microsoft.com/en-gb/products/microsoft-edge> (Please note that there are no specific instructions at this time, but Microsoft support will be able to assist)
  - 5.3.4 Safari (macOS): [https://support.apple.com/kb/PH21411?viewlocale=en\\_GB&locale=en\\_GB](https://support.apple.com/kb/PH21411?viewlocale=en_GB&locale=en_GB)
  - 5.3.5 Safari (iOS): <https://support.apple.com/en-gb/HT201265>
  - 5.3.6 Mozilla Firefox: <https://support.mozilla.org/en-US/kb/enable-and-disable-Cookies-website-preferences>

- 5.3.7 Android:  
<https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DAndroid&hl=en> (Please refer to your device's documentation for manufacturers' own browsers)

## 6. Changes to this Cookie Policy

- 6.1 We may alter this Cookie Policy at any time. If we do so, details of the changes will be highlighted in Section 8 below. Any such changes will become binding on you on your first use of Our Site after the changes have been made. You are therefore advised to check this page from time to time.
- 6.2 In the event of any conflict between the current version of this Cookie Policy and any previous version(s), the provisions current and in effect shall prevail unless it is expressly stated otherwise.

## 7. Further Information

- 7.1 You can learn more about cookies here: <https://www.termsfeed.com/blog/cookies/>.
- 7.2 If you would like to know more about how we use Cookies, please contact us at [chris@starinstallation.co.uk], by telephone on [01543 574146], or by post at Unit B Progress Business Centre, Brookfield Drive, Cannock, WS11 0JR.
- 7.3 For more information about privacy, data protection and our terms and conditions, please visit the following:
- 7.3.1 [[https://www.starinstallation.co.uk/files/ugd/0d96bf\\_6cfc4cbc82d4458aa675b78f0dff9894.pdf?index=true](https://www.starinstallation.co.uk/files/ugd/0d96bf_6cfc4cbc82d4458aa675b78f0dff9894.pdf?index=true)];

## 8. Version Control

- 8.1 **This is version 1 – date of publication [14.03.2022]**

Section Amended	Amendment detail